

LIFT FOR LIFE ACADEMY
BOARD OF DIRECTORS' MEETING
November 17, 2016

Attendees:

Scott Dolan, President	Marshall Cohen, Executive Director
Tami Fernandez, Vice President	Katrice Noble, Ed.D., Deputy Director
Gina Wischmeyer, Secretary	David LeMay, HS Principal
Laura Kathleen Baker	Jeff Edwards, Middle School Principal
Ernie Banks	Julie Derby, Human Resources Manager
Sandy Boxerman	Michal Grace, Business Manager
Jack Burke, Ph.D.	Amber Johansen, Development Director
Debbie Champion	Stephanie Blue, LFLA Teacher
Brian Liberman	Rodney Malone, LFLA teacher
Mary Jo Liberstein, Ph.D.	Alison Owens, LFLA Teacher, Board Liaison
	Andrea Zeiter, LFLA Teacher, Board Liaison
Jim Pursley, Auditor	Dr. Laura Brock, SEMO
	Dr. Diane Rogers-Adkinson SEMO (Skyped into meeting)

At 4:00 PM, President Scott Dolan called the meeting to order.

I. Mission Minute

Marshall Cohen introduced, Rodney Malone LFLA Social Studies Teacher and Instructional Coach. Mr. Malone is the 2016 Missouri Charter School Teacher of the Year. Mr. Malone shared comments about his experiences at Lift For Life Academy.

II. Consent Agenda

A. Approval of FY 2016 Audit. Jim Pursley, of Hochschild, Bloom & Company LLP, who performed LFLA's 2016 Audit, briefly explained that the audit process included review of policies and procedures, in addition to just financials. The FY 2016 Audit is a clean audit. There are no deficiencies nor material weaknesses. This is the highest opinion a CPA Audit Firm can give.

Brian Liberman stated that the Finance Committee recommends approval of this audit.

B. Approval of October 2016 Board Minutes

C. Consent & Approval of October Checks

There being no questions or revisions, Jack Burke moved to approve all items on the Consent Agenda. Motion seconded by Mary Jo Liberstein and passed unanimously.

III. Education Committee – Mary Jo Liberstein, Ph.D.

Gina Wischmeyer reported that The Committee will have the Dashboard available for the December meeting. She then turned reporting over to Dr. Noble.

A. Deputy Director Report - Dr. Katrice Noble

Dr. Noble reviewed the 2016-17 Performance Plan, briefly explaining strategies to achieve accredited status (70%) for the 2016-2017 school year. LFLA Middle and High School will focus on improvements in the following areas:

- Academic achievement
- Sub-group achievement
- Career and college readiness
- Attendance
- Graduation.

The school wide 2016-17 Performance Plan is in compliance with DESE requirements, and is based on the SEMO/LFLA Performance Plan and the LFLA contract with SEMO.

B. Middle School Dashboard – Jeff Edwards

Mr. Edwards reviewed Middle School strategies to achieve progress. Those include:

- Culture of accountability
- Increased use of resources to facilitate differentiated learning
- Use of the ILLUMINATE Program, to replace Study Island, for improved assessment, benchmarking and data analysis
- Focus on moving “bubble kids” to PROFICIENT.

We are seeing very positive numbers relating to attendance, parental involvement and reduced discipline incidents.

C. High School Dashboard – David LeMay

Mr. LeMay reported that the High School is implementing many of the same strategies as in Middle School. Other strategies include

- Tiered Professional Development
- Community collaborations, such as, College Bound and the Mark Twain Community Resource Center to instill college readiness skills.

IV. SEMO — Dr. Laura Brock

Dr. Brock:

- Was very complimentary of the Performance Plan and Strategies
- Committed that SEMO will work more closely with LFLA to help improve performance as the organizations are working toward Charter Renewal
- Turned the report over to Dr. Rogers-Adkinson via Skype
 - Dr. Roger-Adkinson stated that she had a very encouraging meeting with DESE. DESE was very impressed with LFLA after they visited the school. DESE offered encouragement re: LFLA’s plan to improve Middle School scores.

Scott Dolan and Marshall Cohen expressed appreciation of SEMO’s advice, support and guidance.

V. Development - Tami Fernandez

Tami Fernandez:

- Reported that the Committee did not meet in November. The Dashboard will be presented at the December meeting
- Introduced Amber Johansen as the new LFLA Development Director.

Amber Johansen:

- Asked Board to Save the Date January 31, 2017 (5:30-7:30) for an event at Exotic Motors for the purpose of introducing people to LFLA.
- Reported that *End Of Year* mailing went out this week. It was mailed to 1,500 LFLA supporters and another 8,143 households from a purchased list.
- Shared Grant Spreadsheet and asked that Board members who knew any of the foundation decision makers on the grant list or knows of any foundation that should be approached, to let Amber or Jennifer know that information.

A. Capital Campaign Update – Amber Johansen

- No report.

VI. Operations Committee – Debbie Champion

A. Conflict of Interest Agreement – Scott Dolan

Scott Dolan explained that this would be signed every year by Board and staff.

Gina Wischmeyer moved to approve the Conflict of Interest Agreement as presented. Motion seconded by Brian Liberman and passed unanimously.

B. Foundation Update

Sandy Boxerman reported that the Operations Committee has reviewed the proposed Bylaws for the LFLA Foundation. The Committee has concerns about limiting the number of Board Members to a specific number, and recommends approval.

Sandy Boxerman moved to authorize adopting Bylaws for the Foundation similar to those presented, with revisions as recommended by the Operations Committee. Motion seconded by Tami Fernandez and passed unanimously.

VII. Finance Committee – Brian Liberman

A. October YTD Financials

- LFLA is continued to be challenged by the reduced Free/Reduced Lunch payments. LFLA is in compliance with DESE requirements.

VIII. Other — NONE

IX. Closed Session —NONE

X. Adjournment

Jack Burke moved to adjourn. Motion seconded by Gina Wischemyer and passed unanimously.

Meeting adjourned at 5:25.

Respectfully Submitted,

Scott Dolan, President

Jennifer Bush for Gina Wischmeyer, Secretary