

**STUDENT ALLERGY PREVENTION AND RESPONSE POLICY**  
**Lift for Life Academy**  
**In Accordance With HB922 – Allergy Prevention (RSMo 167.208)**

**Medication Policies and Procedures**

If students require continuous medical or other health services, the student or parent/guardian must inform a member of the Administrative Team. Teachers will not dispense any over the counter medication or prescription to students.

In the event that a medication needs to be taken during school hours the following procedures are in place:

1. Prescriptions must be brought to the office in the original container with the label affixed by a pharmacy and/or medical provider.
2. Lift for Life Academy will not administer the first dosage of a new prescription.
3. The prescriptions will only be accepted when accompanied by parent/guardian written permission that includes (or submitting a completed “Permission to Medicate” form): student name, medication name, time and dosage to be administered, parent/guardian and emergency contact phone numbers, and parent/guardian signature and date.
4. Metered-dose inhalers may be kept in the office or in the possession of the individual student if the above written documentation is on file in the office. This documentation must also include an emergency action plan for asthma or seizure disorders.
5. Additional verification may be required in certain situations involving prescriptions before they are administered.
6. No student is to supply medications to any other student. This may result in disciplinary actions, including suspension from school.
7. The parent/guardian of a child must assume responsibility for informing Lift for Life Academy of any change in the child’s health, medication, or contact information.
8. Parents/guardians must complete a “Permission to Medicate” form for Lift for Life Academy to administer the following “over-the-counter” medications: acetaminophen (Tylenol), ibuprofen (Advil), antacid (Tums), topical antibiotic ointment (Neosporin) and cough drops. This form is part of the enrollment application.
9. A phone call will be made to the parent/guardian of a student before administering “over-the-counter” medication.
10. If the prescribed medication is a controlled substance, it should be brought to the office to be kept in a locked cabinet. Only small quantities of these medications should be sent to the school as part of an approved plan or administrative approval.
11. In an emergency situation, when instructed by medical personnel, Lift for Life Academy will administer epinephrine when a student is experiencing a severe allergic reaction.

## **Response to an Allergic Reaction**

Any staff member who becomes aware that a student is having an allergic reaction must:

1. Stay with the student.
2. Notify a member of the Administrative Team immediately.
3. Contact the parent/guardian of the student.

If a student experiences a severe allergic reaction, the following steps will be taken:

1. Call 911.
2. Notify the Administrative Team.
3. Administer epinephrine, if available, at the direction of medical personnel. An employee who has not been trained in the administration of epinephrine, or is not supervised by medical personnel, may choose not to administer epinephrine. If so, the employee should attempt to locate someone who can administer epinephrine to the student.
4. Notify the parent/guardian of the student.
5. Provide first responders with information about the student's allergy, reaction and any actions already taken.
6. Remain with the student until a parent/guardian or emergency contact arrives or until the student is transported from the school by first responders.

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Executive Director Signature

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Date

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Board President Signature

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Date

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Board Secretary Signature

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Date